

## SECTION 28 - ASSOCIATE PROGRAM GUIDELINES

**THE FOLLOWING ASSOCIATE GUIDELINES SUPERSEDE ALL OTHER VHSA RULES AND REGULATIONS AND PERTAIN TO THE ASSOCIATE PROGRAM ONLY.**

### **Sec. 1. Recognized Divisions.**

*All Hunter Divisions must have no less and no more than three classes per division, two of which must be over fences. Hunter Pleasure Divisions shall have no less and no more than three classes. If a Pleasure Division has more than three classes only report the first three flat classes for Champion and Reserve. Do not send points for over fences in Pleasure Horse or Pleasure Pony Divisions unless it is one of only three classes.*

**(a) Working Hunter.** Open to animals that are not entered in a pony division at the same show. As a clarification, any animal that competes in a VHSA Associate recognized horse division is ineligible to compete in any VHSA Associate Pony Division at the same show. The VHSA will only accept points for the Working Hunter Division. If a show does not have a Working Hunter Division, but does have an Open Division then we will accept those points toward the Working Hunter Division as long as there are at least three Working Hunter exhibitors competing in the Division and they meet the VHSA division specifications. In order to accrue VHSA Associate points the height for this division shall be **no lower than 2' 6"**.

**The Working Hunter Division can be combined with the Green Hunter Horse Division and the Thoroughbred Hunter Division.** It is the Show Secretary's responsibility to indicate on the results which division each horse's points should be awarded to. *At the VHSA Associate Championship Horse Show the Jump Height for this Division will be 3'.*

**(b) Green Horse.** A green horse is a horse of any age in his first or second year of showing in any classes that require horses to jump the designated height for green horses. The individual shows, show series or Associations determine that height, the only requirement is that in order to accrue points, the jump height be no lower than 2'6". **The VHSA Associate Green Hunter may be combined with the Green Pony Division or the Thoroughbred Hunter Division and the Green Hunter. If the Green Hunter is combined with the Green Pony Division it cannot be combined with any other VHSA recognized division at the same show.** It is the Show Secretary's responsibility to indicate on the results which division each horse's points should be awarded to. A horse's green status is not affected if the horse has not been shown at more than four (4) competitions prior to September 1<sup>st</sup> and if it was not shown at that height after September 1<sup>st</sup> in the same year. In order to maintain green status for the next competition year, the horse must be withdrawn from competition over regulation height and the owner must notify the VHSA office by letter, via certified/return receipt mail on or before November 30<sup>th</sup> of the year of withdrawal. The horse's name and recording number must be included in the letter. In order to accrue VHSA Associate points the height for this division shall be no lower than 2' 6". **The Green Horse Division may only be combined with the Green Pony Division if it has not been combined with the Working Hunter Division. Do not report points for ponies that were ridden by adults.** *At the VHSA Associate Championship Horse Show the Jump Height for this Division will be 2'9" to 3'.*

**(c) Junior/Children's.** Open to horses ridden by Juniors. If a show sends in results for a Junior's Division and results in for a Children's Division, the VHSA will count points for the same horse from only one division. If the Children's and Adult's Divisions are combined, then it is the Show Secretary's responsibility to indicate which is the Child and which is the Adult. The VHSA will not accept any points for any Juniors on ponies. In order to accrue VHSA Associate points the height for this division shall be no lower than 2' 6". **The Junior/Children's Division may only be combined with the Amateur Division.** *At the VHSA Associate Championship Horse Show, jump height for this Division will be 3'.*

**(d) Adult Amateur.** Open to horses ridden by an Adult Amateur. The Adult Amateur definition is the same as the definition accepted by the VHSA Regular Program. Each Amateur/Adult should be capable of signing a statement to that effect. It is the responsibility of each show and/or horse show organization to police the Amateur status of its participants. If the Children's and Adult Divisions are combined, then it is the Show Secretary's responsibility to indicate which is the child and which is the adult. Amateurs on ponies may not accumulate points in this division. In order to accrue VHSA Associate points the height for this division shall be no lower than 2' 6". **The Adult Amateur Division may only be combined with the Junior/Children's Division.** *At the VHSA Associate Championship Horse Show the Jump Height for this Division will be 3'.*

**(e) Small-Medium Pony.** Open to ponies ridden by Juniors. If this division is combined with the Large Pony Division, then it is the Show Secretary's responsibility to indicate the size of each pony. **All VHSA Associate Pony Divisions including unjudged and warm-up classes are restricted to Junior riders only.** In order to accrue VHSA Associate points the height for this division shall be no lower than Small 2', Medium 2'3". **The Small/Medium Pony Division may be combined with the Large Pony Division and the Green Pony Division.** *At the VHSA Associate Championship Horse Show the Jump Heights for this Division will be Small - 2', Medium - 2'3".*

**(f) Large Pony.** Open to ponies ridden by Juniors. If this division is combined with the Small-Medium Pony Division, then it is the Show Secretary's responsibility to indicate the size of each pony. **All VHSA Associate Pony Divisions including unjudged and warm-up classes are restricted to Junior riders only.** In order to accrue VHSA Associate points the height for this division shall be no lower than 2'6". **The Large Pony Division may be combined with the Small/Medium Pony**

**Division and the Green Pony Division.** *At the VHSA Associate Championship Horse Show the Jump Height for this Division will be 2'9".*

**(g) Green Pony.** Open to ponies ridden by Juniors. If this division is combined with the Green Horse Division, then it is the Show Secretary's responsibility to indicate which is the horse and which is the pony. **All VHSA Associate Pony Divisions including unjudged and warm-up classes are restricted to Junior riders only.** A Green Pony is a pony of any age in his first year of showing in any classes that require ponies to jump the designated height for green pony. (Ponies are only allowed to show one year as Green Ponies). A pony's green status is not affected if the pony has not been shown at more than four (4) competitions prior to September 1<sup>st</sup> and if it was not shown at that height after September 1<sup>st</sup> in the same year. In order to maintain green status for the next competition year, the pony must be withdrawn from competition over regulation height and the owner must notify the VHSA office by letter, via certified/return receipt mail on or before November 30<sup>th</sup> of the year of withdrawal. The pony's name and recording number must be included in the letter. In order to accrue VHSA Associate points the height for this division shall be no lower than Small 2', Medium 2'3", Large 2'6". **The Green Pony Division may be combined with the Pony Hunter Division or the Green Hunter Division if the Green Hunter Division has not combined with the Working Hunter Division.** *At the VHSA Associate Championship Horse Show the Jump Heights for this Division will be Small - 2', Medium - 2'3", Large - 2'6".*

**(h) Adult Hunter Pleasure Horse.** Open to horses shown with hunter tack on the flat and, if applicable, over fences ridden by an Adult. Points for over fences will be accepted along with on the flat only if over fences is currently part of the show's Hunter Pleasure Division. It is acceptable for Associate Horse Shows to combine the Adult Hunter Pleasure and the Junior Pleasure Hunter Divisions, however, it is the Show Secretary's responsibility to indicate on the results which is the Adult rider and which is the Junior rider. **The Adult Hunter Pleasure Horse Division may only be combined with the Junior Hunter Pleasure Horse and/or the Pleasure Pony Hunter Division.** Horses may cross enter into another VHSA Associate Pleasure Division at same show.

**(i) Junior Hunter Pleasure Horse.** Open to horses shown with hunter tack on the flat and, if applicable, over fences ridden by a Junior. Points for over fences will be accepted along with on the flat only if over fences is currently part of the show's Hunter Pleasure Division. It is acceptable for Associate Horse Shows to combine the Adult Hunter Pleasure and the Junior Pleasure Hunter Divisions, however, it is the Show Secretary's responsibility to indicate on the results which is the Adult rider and which is the Junior rider. **The Junior Hunter Pleasure Horse Division may only be combined with the Adult Hunter Pleasure Horse and/or the Pleasure Pony Hunter Division.** Horses may cross enter into another VHSA Associate Pleasure Division at same show.

**(j) Hunter Pleasure Pony.** Open to ponies shown with hunter tack on the flat and, if applicable, over fences, ridden by a Junior. Points for over fences will be accepted along with on the flat only if over fences is currently part of the show's Hunter Pleasure Division.

**The Hunter Pleasure Pony Division may only be combined with the Adult Hunter Pleasure Horse and/or the Junior Hunter Pleasure Division.** **All VHSA Associate Pony Divisions including unjudged and warm-up classes is restricted to Junior riders only.**

**(k) Hunter Short Stirrup.** Open to horses and ponies ridden by children 12 years and under, however, shows may specify a lower age limit, i.e., 10 years and under. The division will consist of three (3) classes, two over fence classes and a walk, trot, canter under saddle class. **Short Stirrup riders, ponies and horses may not cross enter into any other VHSA Associate Division or a VHSA Associate rated Equitation Class with the exception of VHSA Associate Junior Equitation On The Flat and Pleasure Pony or Pleasure Horse at any show in which they exhibit in the Short Stirrup Division.** Short Stirrup riders will be limited to no more than two (2) entries in the Short Stirrup Division at any one horse show. The jump height for this division shall be decided by individual horse shows, but should be no lower than 18" and no higher than 2" with a minimum of four (4) jumps. The Short Stirrup division cannot be combined with any other VHSA Associate High Score Award Division. *At the year-end Championship show Short Stirrup riders may cross enter into the Equitation on the Flat, Pleasure Horse or Pleasure Pony Division. At the year-end Championship show Short Stirrup ponies and horses may cross enter into the Equitation on the Flat, Pleasure Horse, Pleasure Pony and any non-point division, i.e., Special Hunters. At the VHSA Associate Championship Horse Show the Short Stirrup Division will be split nine (9) years and under and ten to twelve (10-12) years old (show age). At the VHSA Associate Championship show the jump height will be approximately 18" and may include changes of direction.*

**(l) VHSA Associate Thoroughbred Hunter.** The VHSA Associate Thoroughbred Hunter Division is limited to horses who are registered with or are eligible to be registered with the Jockey Club. In order to accrue VHSA Associate points the height for this division shall be no lower than 2'6". **The VHSA Associate Thoroughbred Hunter Division may only be combined with the Working Hunter and the Green Hunter.** It is the Show Secretary's responsibility to indicate on the results which division each horse's points should be awarded to. At the VHSA Associate Championship Horse Show the jump height for this division will be 2'9" to 3'0". Only the top twenty point accruees, including ties, will be eligible to compete at the VHSA Associate Championship Horse Show. Horses must be registered with the VHSA and owners must be current VHSA members in order to accrue points towards VHSA Associate year-end awards.

**(m) VHSA Pony Equitation Class.** Open to Juniors mounted on ponies. The judges may select at least one-fourth of the

class to show at a walk, trot, and canter and to perform additional tests at the judge's discretion. Jump heights can be determined by each show. Shows are allowed to combine any of the three Equitation classes, however, the secretary must specify on the results sheet by each rider's name as to which class points should be applied to (i.e., Pony, Junior or Adult). A rider can only participate in one Associate Equitation Class per show, with the exception of the VHSA Equitation on the Flat Class. The Associate Equitation Classes cannot be a part of the "Regular" VHSA Equitation Medal Classes, however, they can be a part of any other Equitation Class, for example: XYZ Horse Show Association/VHSA Associate Pony Equitation Class and must be listed in the horse show's Prize List as such. **The rider must be a VHSA member or the points will not count towards the Associate year-end Championship.** If anyone shows in this class and is not a member they will not receive points, nor will anyone be moved up in placement due to a non-member showing in that particular class. Equitation Classes at the Associate Championship Horse Show will be double points. In order to accrue VHSA Associate points the heights for this class shall be no lower than small 2', medium 2'3", and large 2' 6". *At the VHSA Associate Championship Horse Show the Jump Heights for this Class will be Small - 2', Medium - 2'3", Large - 2'9".*

**(n) VHSA Children's/Junior Equitation Class.** Open to Juniors mounted on horses. The judges may select at least one-fourth of the class to show at a walk, trot, and canter and to perform additional tests at the judge's discretion. Jump heights can be determined by each show. Shows are allowed to combine any of the three Equitation classes, however, the secretary must specify on the results sheet by each rider's name as to which class points should be applied to (i.e., Pony, Junior or Adult). A rider can only participate in one Associate Equitation Class per show, with the exception of the VHSA Equitation on the Flat Class. The Associate Equitation Classes cannot be a part of the "Regular" VHSA Equitation Medal Classes, however, they can be a part of any other Equitation Class, for example: XYZ Horse Show Association/VHSA Associate Pony Equitation Class and must be listed in the horse show's Prize List as such. **The rider must be a VHSA member or the points will not count towards the Associate year-end Championship.** If anyone shows in this class and is not a member they will not receive points, nor will anyone be moved up in placement due to a non-member showing in that particular class. Equitation Classes at the Associate Championship Horse Show will be double points. In order to accrue VHSA Associate points the height for this class shall be no lower than 2'6". *At the VHSA Associate Championship Horse Show the Jump Height for this Class will be 3'.*

**(o) VHSA Adult Amateur Equitation Class.** Open to Adult Amateurs mounted on horses. The judges may select at least one-fourth of the class to show at a walk, trot, and canter and to perform additional tests at the judge's discretion. Jump heights can be determined by each show. Shows are allowed to combine any of the three Equitation classes, however, the secretary must specify on the results sheet by each rider's name as to which class points should be applied to (i.e., Pony, Junior or Adult). A rider can only participate in one Associate Equitation Class per show, with the exception of the VHSA Equitation on the Flat Class. The Associate Equitation Classes cannot be a part of the "Regular" VHSA Equitation Medal Classes, however, they can be a part of any other Equitation Class, for example: XYZ Horse Show Association/VHSA Associate Pony Equitation Class and must be listed in the horse show's Prize List as such. **The rider must be a VHSA member or the points will not count towards the Associate year-end Championship.** If anyone shows in this class and is not a member they will not receive points, nor will anyone be moved up in placement due to a non-member showing in that particular class. Equitation Classes at the Associate Championship Horse Show will be double points. In order to accrue VHSA Associate points the height for this class shall be no lower than 2'6". *At the VHSA Associate Championship Horse Show the Jump Height for this Class will be 3'.*

**(p) VHSA Junior Equitation on the Flat 15-17.** Open to riders who have reached their 15<sup>th</sup> birthday by December 1<sup>st</sup> of the calendar year, but not reached their 18<sup>th</sup> birthday as of December 1<sup>st</sup> of the calendar year. To be shown at a walk, trot and canter both ways of the ring and judged on position, control and guidance. Tests 1-19 may be used, excluding those requiring work over fences. Three entries are necessary to fill this class. **The rider must be a VHSA member or the points will not count towards the Associate year-end Championship.** If anyone shows in this class and is not a member they will not receive points, nor will anyone be moved up in placement due to a non-member showing in that particular class. Equitation Classes at the Associate Championship Horse Show will be double points. If there are insufficient entries, this class may be combined with the Junior Equitation on the Flat 14 & under and/or the Adult Amateur Equitation on the Flat.

**(q) VHSA Junior Equitation on the Flat 14 & Under.** Open to riders who have not reached their 15<sup>th</sup> birthday by December 1<sup>st</sup> of the calendar year. To be shown at a walk, trot and canter both ways of the ring and judged on position, control and guidance. Tests 1-19 may be used, excluding those requiring work over fences. Three entries are necessary to fill this class. **The rider must be a VHSA member or the points will not count towards the Associate year-end Championship.** If anyone shows in this class and is not a member they will not receive points, nor will anyone be moved up in placement due to a non-member showing in that particular class. Equitation Classes at the Associate Championship Horse Show will be double points. If there are insufficient entries, this class may be combined with the Junior Equitation on the Flat 15-17 and/or the Adult Amateur Equitation on the Flat.

**(r) VHSA Adult Amateur Equitation on the Flat.** Open to amateurs 18 years of age and older. To be shown at a walk, trot and canter both ways of the ring and judged on position, control and guidance. Tests 1-19 may be used, excluding those requiring work over fences. Three entries are necessary to fill this class. **The rider must be a VHSA member or the points will not count towards the Associate year-end Championship.** If anyone shows in this class and is not a member they

will not receive points, nor will anyone be moved up in placement due to a non-member showing in that particular class. Equitation Classes at the Associate Championship Horse Show will be double points. If there are insufficient entries, this class may be combined with the Junior Equitation on the Flat 15-17 and/or the Junior Equitation on the Flat 14 & Under.

### ***Jumper Specifications:***

**(s) Novice Jumper.** Open to horses and ponies in their 1<sup>st</sup> or 2<sup>nd</sup> year of showing in jumper classes at 2'6" or higher as of December 1<sup>st</sup> of the current show year. Horses and ponies in this division may only cross enter into Novice Children's/Adult Amateur Jumper if the rider is eligible, and Low Jumper at the same show. This division shall be no lower than 2' 3" and no higher than 2' 6". Associations may submit points for their jumper divisions that have the same specifications as VHSA Associate Jumper Divisions. However, shows must use the VHSA Division names on their result sheets.

**(t) Novice Children's/Adult Amateur Jumper:** Open to children and adult amateurs in their 1<sup>st</sup> or 2<sup>nd</sup> year of showing in jumper classes at 2'6" or higher as of December 1<sup>st</sup> of the current show year. Riders in this division may only cross enter into Novice Jumper, if eligible and Low Jumper at the same show. This division shall be no lower than 2' 3" and no higher than 2' 6". Associations may submit points for their jumper divisions that have the same specifications as VHSA Associate Jumper Divisions. However, shows must use the VHSA Division names on their result sheets.

**\*\*Novice Children's/Adult Amateur Jumper and Novice Jumper classes may be run together, with separate points reported to the Associate Program.**

**(u) Low Jumper.** In order to accrue VHSA Associate points this division shall be no lower than 2'6" in height and no greater than 3' in height. Spreads shall be no greater than height of the fence. Associations may submit points for their jumper divisions that have the same specifications as VHSA Associate Jumper Divisions. However, shows must use the VHSA Division names on their result sheets.

**(v) Schooling Jumper.** In order to accrue VHSA Associate points this division shall be no lower than 3' in height and no greater than 3'6" in height. Spreads shall be no greater than the height of the fence. Associations may submit points for their jumper divisions that have the same specifications as VHSA Associate Jumper Divisions. However, shows must use the VHSA Division names on their result sheets.

**(w) Modified Jumper.** In order to accrue VHSA Associate points this division shall be no lower than 3'6" in height and no greater than 4' in height. Spreads shall be no greater than the height of the fence. Associations may submit points for their jumper divisions that have the same specifications as VHSA Associate Jumper Divisions. However, shows must use the VHSA Division names on their result sheets.

**(x) Children's/Adult Amateur Jumper.** In order to accrue VHSA Associate points this division shall be no lower than 2'6" in height and no greater than 3'3" in height. Spreads shall be no greater than the height of the fence. Associations may submit points for their Jumper Divisions that have the same specifications as VHSA Associate Jumper Divisions. However, shows must use the VHSA Division names on their result sheets.

**(y) VHSA Associate Thoroughbred Jumper.** The VHSA Associate Thoroughbred Jumper Division is limited to horses who are registered with or are eligible to be registered with the Jockey Club. In order to accrue VHSA Associate points the height for this division shall be no lower than 2'6" and no higher than 3'0". Spreads shall be no greater than height of the fence. The VHSA Associate Thoroughbred Jumper Division may not be combined with any other VHSA Associate recognized division with the exception of the Low Jumpers when necessary. Horses must be registered with the VHSA and owners must be current VHSA members in order to accrue points towards VHSA Associate year-end awards.

**(z) All Jumper Divisions** shall consist of no less than two (2) classes and no more than three (3) classes. If you have a division with more than three (3) classes only submit results from the first three classes and only use those classes to compute Champion and Reserve Champion points. There must be at least two (2) exhibitors who complete the course in order for that respective class to count.

## **Sec. 2. VHSA Associate Championship Show.**

**(a)** Exhibitors do not have to bring a measurement card to the VHSA Associate Championship Show.

**(b) Qualifications.** 1) A rider must have shown at five Associate Shows as a current VHSA member throughout the show season. 1a) Any rider that shows at any of the current year indoor shows as spelled out in section 2(b)5) must have shown in a total of eight Associate shows as a member throughout the show season in order to compete at the Associate Championship Horse Show. 2) A horse must have been shown at five Associate Shows as a VHSA recorded horse and must be shown under it's recorded name and as owned by it's currently recorded owner who must be a current VHSA member. 3) Associate Horse Shows will only be allowed to be held through the last full weekend in October or depending on the calendar, no Hunter shows will be recognized by the VHSA Associate Program at least two weeks prior to the VHSA Associate Championship Hunter Horse Show. 4) The top twenty according to points accrued will receive automatic entry into the Associate Championship Show provided their correct, completed entry form has been received by the close of entries per the current year's prize list. All others will be taken on a first come, first serve basis, per the postmark on the entry form and points accrued. All divisions will be restricted in number. 5) A horse or pony that has participated in the current year indoor horse shows (Washington International, Harrisburg, The National Horse show) in any division that is the same or

similar to any division for which the Associate Program offers a high score award will not be eligible to compete in that same or similar division in the current year-end Associate Championship Show. Local Day, Hunt Night, Equitation Finals, Side Saddle, and Marshall Sterling are among the exceptions to this rule.

(c) As a service to our Associate sanctioned horse shows, any VHSA member who has an outstanding horse show debt with one of our recognized horse shows will be ineligible, as well as the horses recorded in their name, to compete in the VHSA ASSOCIATE CHAMPIONSHIP HORSE SHOW. Once the VHSA has received written confirmation from the horse show that the debt has been cleared, that individual and horses recorded in their name will again be in good standing and eligible to compete at the VHSA ASSOCIATE CHAMPIONSHIP HORSE SHOW.

In order to utilize this service the debt must be at least thirty days in arrears and the member horse show must notify the VHSA office in writing with the horse show name, date, horse show contact person with telephone number/e-mail address, debtors name, amount owed and for what reason. There is a \$10 charge for this service to cover the "Certified" mailing expenses. The exception to this is any debt occurred within thirty days of the Championship Horse Show can be expedited by providing the VHSA office with the afore mentioned information.

### **Sec. 3. VHSA Associate Recognized Horse Show Requirements.**

(a) Competition applications and dues must be received by the VHSA office thirty (30) days prior to the competition date or that competition will **not** be recognized as a VHSA Associate show. However, if the competition application, dues and a late fine of \$100 is received in the VHSA office **prior** to the competition date, then the horse show may be recognized as a VHSA Associate show with approval of the Associate Executive Committee. The late filing fee will remain \$100 per horse show up to three late files per show/Show Manager in a show calendar year. After the third time of filing late, the Horse Show/Show Manager will incur a \$200 late filing fee per horse show for the remainder of the show calendar year. All applications received by the VHSA office without the proper dues will automatically be returned to the Show Manager. Only those competition dates that have been paid will be recognized by the VHSA and listed on the Associate Horse Show Calendar. Competition dues are \$65 per show date or first day and \$50 per day for consecutive multiple day shows. Competition Managers must be current VHSA members.

(b) All Horse Shows that want to be VHSA Associate recognized are required to provide the Virginia Horse Shows Association a Certificate of Insurance naming the VHSA as additional insured for each horse show date. The insurance should be a minimum of 1 million per occurrence/2 million aggregate.

(c) A horse show must offer four (4) Associate Divisions in order to be recognized as a VHSA Associate horse show. **Exception:** Jumper shows (**only**) may have less than four divisions, but at least two VHSA Associate Divisions in order to be recognized as a VHSA Associate horse show.

(d) In order to be an approved VHSA Associate Horse Show, horse show management must provide the VHSA office with a current prize list thirty (30) days prior to the competition date, so the prize list can be reviewed and approved by the VHSA Associate Executive Committee and/or Associate Committee Chairman. If the competition's proposed prize list is not received in the office at least 30 days prior to the requested competition date, a \$50 fine will be imposed. Any revisions, corrections or additions to the prize list must be resubmitted prior to the competition date for final approval. The VHSA Associate Executive Committee specifically reserves the right to withhold prize list and show approval if a prize list is not in complete compliance with all VHSA Associate rules and regulations. The VHSA and the VHSA Associate Program are not responsible for the final content of any prize list

(e) All Associate Equitation Classes must be designated as one of the following and must be listed in the Prize List as such: VHSA Associate Pony Equitation Class; VHSA Associate Children's/Junior Equitation Class; VHSA Associate Adult Amateur Equitation Class. **If not listed in the Prize List they will not be accepted by the VHSA office.** The Associate Equitation Classes cannot be a part of the "Regular" VHSA Equitation Classes, however, they can be a part of any other Equitation Class, for example: XYZ Horse Show Association/VHSA Associate Pony Equitation Class.

(f) VHSA Associate Horse Show competition dates will not be awarded to USEF rated horse shows except by special permission of the Associate Executive Committee. The Associate Executive Committee reserves the right to award all VHSA Associate Horse Show competition dates. The Associate Executive Committee shall have the authority to take away or not grant Associate recognition, if in its judgement a show or shows do not maintain a reasonable standard of conduct or safety and/or are not in or do not represent the best interest of the Associate Program.

(g) With the exception of the Associate Championship horse show, no other VHSA Associate rated horse show may have a pre-entry only requirement.

(h) **Associate Horse Show Judge Requirements.** All VHSA Associate Hunter Horse Shows will be required to have an approved VHSA Associate Judge to adjudicate said horse shows. The VHSA Associate approved Judges list can be found on the VHSA website ([www.vhsa.com](http://www.vhsa.com)) and will be updated periodically. If a person feels they have been incorrectly omitted and/or wish to be added to the list, they will need to submit their resume listing their judging experience in detail to the VHSA Associate Judges Clinic & Officials Committee via the VHSA office in Warrenton, Virginia and their request will be considered. The people on the approved list will be considered Licensed VHSA Associate Judges (AJ) and their membership cards will be so noted. If a show wishes to use a judge not presently on the approved list, they will need to contact the VHSA

Associate Judges Clinic & Officials Committee via the VHSA office in Warrenton, Virginia. This includes people who are already “r” and/or “R” USEF judges. All persons who are on the approved Judges list are expected to be familiar with the VHSA Rule Book and especially the VHSA Associate Guidelines in Section 28 of the VHSA Rule Book. If persons on the approved list do not renew their VHSA membership yearly, their names will be removed from the list. All persons on the approved list are included at the discretion of the VHSA Associate Judges Clinic & Officials Committee. It is Show Managements responsibility to ensure each judges eligibility and if a show does not fulfill this requirement, it will be subject to a \$200 fine and the possibility of forfeiture future show dates.

#### **Sec. 4. Reporting Show Results.**

(a) Show results must be received in the VHSA office within fourteen (14) days of the competition date. If the show results are later than the fourteen (14) day deadline, the show will incur a \$100 penalty the first time, a \$125 penalty the second time, a \$150 penalty the third time, and the fourth time that horse show association/series will no longer be recognized by the VHSA. All shows that are late must pay the penalty and send the results into the VHSA office no later than thirty (30) days from the competition date in order to continue being recognized by the VHSA for the remainder of the show year and the following show year. **Results that are incomplete/incorrect due to illegible handwriting or not specifying on combined divisions which division/size/Child or Adult the points should go towards will be returned to the Show Secretary with an “incomplete service charge” of \$25. The corrected results must be returned to the VHSA office within seven days of receipt or the show will incur a \$100 late fine. If all charges are not paid, then future shows will not be recognized by the VHSA and the show will forfeit all paid competition fees.**

(b) If a Associate Horse Show has been cancelled then it is the Show Manager/Secretary’s responsibility to return the results cover sheet that is included with the VHSA Results Reporting Sheets to the VHSA office. Either CANCELED and/or the rescheduled date must be specified on this sheet. Please keep a copy of the cover sheet so that it can be used when the results are sent in after the rescheduled date. The VHSA office must be notified immediately if a horse show is either cancelled or rescheduled. Failure to notify the VHSA office of any cancellations and/or date changed will result in the competition dues being forfeited.

(c) If two divisions are combined, i.e., Hunter Pleasure Horse and Pony, then the Show Secretary must specify by each animal whether they are a horse or pony.

(d) Only list the placement, do not list the points.

(e) List the total number of entries in each class in the space provided on the results sheets.

(f) The VHSA requires all VHSA Associate recognized horse shows to keep on file the Judge’s Cards and the results for every recognized horse show for one full year from the date of show. If a show fails to maintain these records for the full year, they will incur a \$100 fine and the first offense would place the horse show on probation for one year. The second offense would incur a \$100 fine and the VHSA will no longer recognize the horse show.

#### **Sec. 5. No credit will be given in any classes with less than three entries\*.**

In Hunter (performance) classes over fences a minimum of three (3) entries must complete each course over fences in order for that class to count\*. The under saddle class in a hunter division must have a minimum of three (3) entries that have competed in the respective over fences class in that division for it to count. **\*In the Jumper Divisions, there must be at least two (2) exhibitors who complete the course in order for that respective class to count.** In order to compete in a performance division under saddle class the entry must have exhibited and completed a minimum of one over fence class in that division. The Championship and Reserve Championship and its respective points can be awarded if two of the three classes in the division have been completed according to specifications.

In the Hunter Pleasure Division two (2) out of the three classes offered must be completed according to specifications in order to award the Championship and Reserve Championship and its respective points.

In VHSA Associate Equitation classes a minimum of three (3) entries must complete the course and the under saddle phase in order for the points to count.

**As a special reminder, during any performance class any rider who falls off while in the ring is not allowed under any circumstances to remount in the ring .**

No divisions or classes may be combined once the first class in a division has been started or in the case of an equitation class once the first exhibitor has entered the ring. If classes are combined due to insufficient entries (i.e., Hunter Pleasure Horse and Hunter Pleasure Pony, then the Show Secretary must specify by each animal whether they are a horse or pony).

Championships must be offered in all Hunter, Pleasure and Jumper Divisions. A total of 3 classes (Jumper Divisions - a minimum of 2 classes and a maximum of 3 classes) must be offered to qualify for the Championships. For Hunter Divisions this means 2 Over Fences classes and 1 Under Saddle class must be offered.

For Hunters the Championship and Reserve Championship are awarded to the top two of the four horses/ponies acquiring the most points competing over a regulation course at the full height required in the Division as stated in the prize list. In addition to these points, only these four horses/ponies receive full points towards Champion and Reserve for ribbons won in the Under Saddle class. In case of a tie, the Championship is awarded to the horse/pony with the most points over fences. If the tied horses/ponies have an equal number of points Over Fences and no points Under Saddle, the tied horses/ponies must be shown at a walk, trot and canter and judged as a separate competition to break the tie. With permission of the exhibitors

involved, in the tie, they may flip a coin to decide.

For Pleasure the Championship and Reserve Championship are awarded to the top two horses/ponies acquiring the most points throughout the 3 classes. In case of a tie, there will be a hack-off between the tied horses/ponies judged as a separate competition to break the tie, or with permission of the exhibitors involved, they may flip a coin to decide.

For Jumpers in individual classes, exhibitors who are tied for 1<sup>st</sup> place after the initial rounds must jump off, refer to USEF Rule JP141. Exhibitors who are tied for other than 1<sup>st</sup> place may either remain tied or be placed according to their times taken to complete the course in the 1<sup>st</sup> round, if so stated in the prize list. Exhibitors may toss a coin to decide who gets what ribbon, unless management has provided extra ribbons. The placings shall be made as if all ties are broken, i.e., if 2 are tied for 2<sup>nd</sup> place no 3<sup>rd</sup> place will be awarded, or if 4 are tied for 3<sup>rd</sup> place, no other ribbons will be awarded unless 7<sup>th</sup> place is awarded, because if the tie was broken these places would be awarded.

The following point system is for the 2019 Associate Horse Show Season. Each horse show is required to use this point system during their horse show and especially when pinning Champion and Reserve. If a show does not use the following point system, they will not be following the VHSA rules and will be considered not in good standing which may cause possible removal of VHSA sanctioning for any future shows

	First	Second	Third	Fourth	Fifth	Sixth
3 ~ 5 exhibitors	10	6	4	2	1	.5
6~9 exhibitors	11	7	5	3	2	1.5
10 exhibitors or higher	12	8	6	4	3	2.5

The number of exhibitors will be determined by the number of horses or ponies shown successfully (completed the course) in the first performance (over fences) class of all Hunter Divisions and the number of horses or ponies shown in the first class of the Hunter Pleasure Divisions.

We still require three (3) exhibitors who successfully complete the course to fill a Hunter class, but will award a Champion and Reserve if there are a minimum of three (3) entries in any two (2) of the three (3) classes offered.

Champion shall receive an additional ten (10) points and Reserve six (6) points.

The point system for Equitation Classes will use the same point system as the Hunter, without Champion and Reserve points.

For the Jumper Divisions the number of exhibitors will be determined by the number of horses or ponies shown successfully (completed the course) in the first class. However, Jumper Divisions are allowed a minimum of two exhibitors who successfully completed the course in each class.

The Associate Championship Horse Show will award double base points and additional 10 and 6 points for Championship and Reserve. Year end points will only include the exhibitor's top ten best horse shows, plus any points accrued at the Championship Show will be added to the exhibitor's top ten for the final year end total. With the exception of the VHSA Associate Equitation Classes which will be total points for year-end.

## Sec. 6. General Rules

(a) It is up to the exhibitor to rectify their point discrepancies thru May 31st by July 31st, or the points prior to May 31st will stand as is. It is also up to the exhibitor to rectify their point discrepancies by October 31st, or the points after May 31st and prior to October 31st will stand as is.

(b) The Associate year will end with the Associate Championship Horse Show. Associate Horse Shows will only be allowed to be held through the last full weekend in October or depending on the calendar, no Hunter shows will be recognized by the VHSA Associate Program at least two weeks prior to the VHSA Associate Championship Hunter Horse Show. The new Associate show year will not begin until after the VHSA Convention weekend.

(c) Associate Show Managers have to be a VHSA Member at the time that the Competition Application is submitted to the VHSA office in order for their show(s) to be VHSA recognized. If a Show Manager's farm is already recorded with the VHSA, then it is not necessary for the Show Manager to become an individual member. If the show results are received in the VHSA office and the Manager and/or the farm is not a current VHSA Member, then a \$100 fine will be imposed.

(d) All protests, charges and/or grievances concerning the VHSA Associate Program, VHSA Associate Horse Shows, or the VHSA Associate Year-End Championship Horse Show, must be referred to the VHSA Associate Executive Committee via the VHSA office, 32 Ashby St., Suite 204, Warrenton, VA 20186. The office must be notified within (5) five working days of the alleged violation or it will not be considered. Protest can only be filed by VHSA members, officials of the Horse Show or the parent of a Junior member. With the exception of show officials, a protest can only be filed by a member or the parent of a Junior member that have participated in the horse show in question, and in the class, classes or division in which the alleged violation occurred. All protests must be accompanied by a deposit of \$100 made out to the VHSA Associate Program. In the case of a protest, charge or grievance, the Associate Executive Committee will be guided by, but not held to established protest rules as stated in Rule 9, Part III, of the VHSA Rule Book. The maker of a protest or charge must be prepared to substantiate the protest or charge by personal testimony at a hearing or by sworn statements, witnesses or other evidence. In all cases, the findings, decisions and disciplinary actions, if warranted by the VHSA Associate Executive Committee will be final.

It should be noted that the Associate Program is designed to allow participating horse shows, horse show series, horse show associations and their individual members an opportunity to compete for state year-end awards and to participate in a year-end Championship show. Many of the participating groups have guidelines and specifications that vary from others, the only requirement is that they all adhere to the Associate guide lines. In that vein, it should be pointed out that the Associate Executive Committee will not handle all protests, charges or grievances submitted, but in many cases they will be referred back to the participating show, horse show series or association to be resolved.

(e) The VHSA Associate Program does not currently have a pony measurement program in place. The VHSA Associate Program does, however, require that each pony owner be able to sign a statement that their pony is being shown in it's correct division by height as spelled out in the VHSA Regular rules.

*All ponies are subject to being measured at the VHSA Associate Championship Horse Show.*

(f) As a service to our Associate sanctioned horse shows, any VHSA member who has an outstanding horse show debt with one of our Associate recognized horse shows will be ineligible, as well as the horses recorded in their name, to continue to accrue VHSA points as well as compete in the VHSA ASSOCIATE CHAMPIONSHIP HORSE SHOW. Once the VHSA has received written confirmation from the horse show that the debt has been cleared, that individual and horses recorded in their name will again be in good standing and eligible for points and also to compete at the VHSA ASSOCIATE CHAMPIONSHIP HORSE SHOW if eligible.

In order to utilize this service the debt must be at least thirty days in arrears and the member horse show must notify the VHSA office in writing with the horse show name, date, horse show contact person with telephone number/e-mail address, debtors name, amount owed and for what reason. There is a \$10 charge for this service to cover the "Certified" mailing expenses. The exception to this is any debt occurred within thirty days of the Championship Horse Show can be expedited by providing the VHSA office with the afore mentioned information.

## Sec. 7. VHSA Medal Classes

For now there is no restriction on having a licensed judge for the VHSA Medal Classes at Associate Shows.

(a) Associate Horse Shows may hold the Children's Medal Class, Adult Amateur Medal Class, Amateur Equitation on the Flat, the Pony Medal Class, Pony Medal Class on the Flat and Children's Pony Medal. Associate Horse Shows are not allowed to hold the Hunter Seat Medal Class nor the Championship Equitation on the Flat. VHSA Medal Classes **cannot be combined** with any other Equitation Class (including other VHSA Medal Classes). There must be at least three (3) exhibitors to fill the class and three (3) exhibitors must complete the course in order for that particular class to count. **All exhibitors must be VHSA members.** Non-VHSA members are not allowed to participate in the VHSA Medal Classes. It is the show's responsibility to make sure that all exhibitors are VHSA members. If show results are submitted with non-members exhibiting in any VHSA Medal Classes, then the show will be billed by the VHSA for the non-member's VHSA membership dues. This exhibitor will not receive points toward the VHSA Medal until they have reimbursed the show for their membership fee. Points will not accrue for any non-VHSA member.

(b) Send in a list of all exhibitors who participated in each Medal Class, not just those who placed.

(c) The Medal fee is \$5 per exhibitor in each class and are to be sent with the results to the VHSA office and must be postmarked within 10 days of the competition date or incur a \$50 late fee.

(d) VHSA PONY EQUITATION MEDAL CLASS: Open to Junior Members of the VHSA who have not reached their 18th birthday. Contestant must be a member of VHSA prior to entry in the class. To be ridden on ponies over a course of not less than 6 obstacles; 2'3" for ponies not exceeding 12.2 hands, 2'6" for ponies over 12.2 hands and not exceeding 13.2 hands, and ponies over 13.2 hands not exceeding 14.2 hands jump 3'. All VHSA Medal Class courses must have at least two of the following inside the course: a roll back turn, a broken or bending line, an end jump, a narrow jump, or a long ride to a single jump. Judges may at their discretion test the top four riders. Jumping faults of mount not to count. Fall of pony or rider or three disobediences shall eliminate a contender. A minimum of twelve rider, if available, will be asked to return to show at a walk, trot and canter and to perform additional tests at the judge's discretion. Martingales are prohibited on the flat. Judges may require riders to change ponies, mount, dismount, or exhibit any other individual requirements of equitation they may deem necessary. Entrants in this class may not compete in the VHSA Hunter Seat Medal Class at the same show. There must be at least three (3) exhibitors to fill the class and three (3) exhibitors must complete the course in order for that particular class to count. Six Ribbons This Medal cannot be combined with any other VHSA Medal, but may be run concurrently with the Regular Pony Divisions.

(e) VHSA PONY EQUITATION ON THE FLAT. Open to junior members of the VHSA, who have not reached their 18th birthday, mounted on ponies. Rider must be a member of the VHSA prior to entry in the class. Riders must show all working gates (walk, trot and canter), sitting trot, as well as a lengthening of stride in at least one gait in each direction. The counter canter in both directions is optional and no more than 12 riders may counter canter at one time. The judge may request additional tests on the flat as a group or individually. Martingales are prohibited. There must be at least (3) exhibitors to fill the class. Six ribbons. This Medal cannot be combined with any other VHSA Medal or any other Division/Class.

(f) VHSA CHILDREN'S PONY MEDAL CLASS: Open to junior members of the VHSA who have not reached their 18th birthday as of December 1 of the current competition year. To be judged on hands, seat, guidance and control over a course



of not less than six (6) obstacles and including at least one of the following: a rollback, a bending line, a long ride to a single jump, an end fence or a trot jump. Open to ponies only. Small and medium ponies to jump 2'0. Large ponies to jump 2'6". Riders may not compete in any class where the fence height exceeds 2'6" at the same show. There will be no additional test for this class. This class may be run concurrently with the Children's Pony Hunter Division. The top 20 point earners qualify for the finals to be held at The Warrenton Pony Show.

**(g) VHSA CHILDREN'S MEDAL CLASS:** Open to Junior members of VHSA who have not reached their 18th birthday and who have not jumped higher than three feet at a show where entered in the Children's Hunter Division, except in Equitation. Contestant must be a member of VHSA prior to entry in the class according to Article II, 3. Open to horses only. To be shown over a course of not less than six (6) obstacles at three (3) feet, which must include one combination and two changes of direction. All VHSA Medal Class courses must have at least two of the following inside the course: a roll back turn, a broken or bending line, an end jump, a narrow jump, or a long ride to a single jump. Beginning with the 2011 Show Year the VHSA Children's Medal Class no longer has a flat phase. The judge must call back at least four exhibitors for further testing. Fall of horse or rider or three disobediences shall eliminate a contender. Judges may require riders to change horses, mount, dismount or exhibit any other individual requirements of equitation they may deem necessary. There must be at least three (3) exhibitors to fill the class and three (3) exhibitors must complete the course in order for that particular class to count. Six Ribbons. This Medal cannot be combined with any other VHSA Medal or any other Division/Class.

**(h) VHSA ADULT AMATEUR MEDAL CLASS:** Open to horses only. Contestant must be a member of VHSA prior to entry in the class according to Article II, 3. and must hold a current amateur card issued by USEF. To be shown over a course of not less than six (6) obstacles at three (3) feet, which must include one combination and two changes of direction. All VHSA Medal Class courses must have at least two of the following inside the course: a roll back turn, a broken or bending line, an end jump, a narrow jump, or a long ride to a single jump. Rider may not compete in any class where the fence height exceeds 3 feet, 3 inches, with the exception of the Children/Adult Jumper Division, at the same show. Beginning with the 2011 Show Year the VHSA Adult Medal Class no longer has a flat phase. The judge must call back at least four exhibitors for further testing. Jumping faults of mount not to count. Fall of horse or rider or three disobediences shall eliminate a contender. Judges may require riders to change horses, mount, dismount, or exhibit any other individual requirements of equitation they may deem necessary. There must be at least three (3) exhibitors to fill the class and three (3) exhibitors must complete the course in order for that particular class to count. Six Ribbons. This Medal cannot be combined with any other VHSA Medal or any other Division/Class.

**(i) AMATEUR EQUITATION ON THE FLAT.** Open to all amateur members of the VHSA mounted on horses. Rider must be a member of the VHSA prior to entry in the class. Riders must show all working gates (walk, trot and canter), sitting trot, as well as a lengthening of stride in at least one gait in each direction. The counter canter in both directions is optional and no more than 12 riders may counter canter at one time. The judge may request additional tests on the flat as a group or individually. Martingales are prohibited. There must be at least (3) exhibitors to fill the class. Six ribbons. This Medal cannot be combined with any other VHSA Medal or any other Division/Class.

## **Sec. 8. Membership.**

Junior Membership dues are \$40 annually for an individual who has not reached their 18th birthday by December 1st of the current show year. Senior Membership dues are \$50 annually for an individual who is 18 years of age or older and Farm/Corporation dues are \$50 annually. Competition dues are \$65 per horse show date or first day and \$50 per day for consecutive, multiple day shows. Membership fees for individuals, farm/corporation and competitions may be fixed by the Board of Directors for any year succeeding an annual meeting. It is the responsibility of show management to accept all VHSA membership and horse recording applications and to forward them with proper payment along with the show results to the VHSA office in Warrenton, Virginia. Any person or persons who submits a check to the VHSA that is returned due to insufficient funds will receive an invoice from the VHSA for the amount of the check as well as a \$50 penalty fee. At this time, the person or persons will be considered not in good standing, points will not count and all privileges will be suspended. Privileges will not be reinstated until a valid money order or cashier's check is received in the VHSA office. If the VHSA office does not receive the entire amount due within thirty (30) days from the date of the invoice, the person or persons name will be posted on the VHSA website as not in good standing and why.

**Sec. 8. Applications.**

\_\_\_\_\_  
(Leave Blank)

**MEMBERSHIP APPLICATION**

**Virginia Horse Shows Association, Inc.**  
32 Ashby St., Suite 204, Warrenton, VA 22186  
540-349-0910

Please enroll me as a \_\_\_\_\_ Member  
of the VHSA, Inc. For the Year 20\_\_\_\_.  
I am enclosing \$\_\_\_\_\_.  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ County: \_\_\_\_\_  
State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone: ( ) \_\_\_\_\_ (Day)  
( ) \_\_\_\_\_ (Night)  
Date of Birth: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
My breed interest(s) is: \_\_\_\_\_

Annual Dues:  
Senior Membership ..... \$50.00  
Junior Membership ..... \$40.00

Membership expires November 30

\_\_\_\_\_  
(Leave Blank)

**APPLICATION FOR  
FARM/STABLE/CORPORATION RECORDING**

**Virginia Horse Shows Association, Inc.**  
32 Ashby St., Suite 204, Warrenton, VA 22186  
540-349-0910

Please enroll my (Farm, Stable, Corporation) as a Annual Member of  
the VHSA.  
Farm/Stable/Corporate Name: \_\_\_\_\_  
Owner: \_\_\_\_\_ VHSA No: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ County: \_\_\_\_\_  
State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone: ( ) \_\_\_\_\_ (Day)  
E-Mail Address: \_\_\_\_\_  
Date of Corporation: \_\_\_\_\_  
*I hereby certify that the above information is correct and that I am  
the owner or agent for the aforementioned Farm/Stable/Corporation.*  
Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

Annual Membership ..... \$50.00  
Membership expires November 30

**APPLICATION FOR RECORDING HORSE/PONY**

Name of Horse/Pony: \_\_\_\_\_  
Breed or Division: \_\_\_\_\_ Registry Number: \_\_\_\_\_  
Color: \_\_\_\_\_ Height: \_\_\_\_\_ Sex: \_\_\_\_\_ Foaling Date: \_\_\_\_\_  
Sire: \_\_\_\_\_ Dam: \_\_\_\_\_  
Dam's Sire: \_\_\_\_\_  
Markings: \_\_\_\_\_  
Owner's Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Day Telephone: (\_\_\_\_\_) \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_

**NOTE: Owner must be a current VHSA  
Member. The horse and owner must be  
entered at shows exactly as recorded on  
this form.**

I certify that the information listed above is true and that I am the Owner/Agent of record.

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

**Horse Recording Fees:**

Lifetime Recording Fee	\$50.00	Change of Name Fee	\$20.00
Transfer of Ownership Fee	\$30.00	Record Lease Fee	\$20.00